



**SANDPOINT PRCA RODEO VENDOR APPLICATION**

**AUGUST 2ND & 3RD, 2024**

**Bonner County Fairgrounds 4203 N. Boyer Road Sandpoint, ID 83864**

**Fee is \$400 + a \$20 Mandatory Electric/Disposal Fee**

**Business or Organization/Company:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_ **Work:** \_\_\_\_\_ **Home Phone:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Returning or New Vendor?:** \_\_\_\_\_

\*\*All Concessions and Vendors are required to carry \$1,000,000.00 public liability insurance coverage. Proof of Insurance is not required at this time but will be required before your concessions set-up.

Submission of application does not guarantee a space. Applications will be approved by the Rodeo Committee. You will be contacted if your application has been approved.

**Set Up:** Thursday, August 1st 10am - 4pm (unless other arrangements are discussed)

**Tear Down:** Sunday, August 4th (unless other arrangements are discussed)

**Please list ALL products and/or menu items which you will be displaying or selling.**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please attach photos of your booth/concession. If photos are not available, please describe your setup:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Will your exhibit be: (For Non-food only) \_\_\_\_\_

Display (promotional purposes only) \_\_\_\_\_

Display (taking orders for future delivery) \_\_\_\_\_

Retail (over the counter sales) \_\_\_\_\_

Do you plan to give away samples? If so, what? \_\_\_\_\_

Do you plan to use sound devices such as PA systems, pianos or organs, etc.? If so, what? \_\_\_\_\_

Do you plan to conduct a drawing for prizes? \_\_\_\_\_

What type of electricity do you need for your Vendor/Concession Space? \_\_\_\_\_



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**Additional Information**

- If you are a food concession you must attach your Food Permit.
- A copy of your insurance will required before you can begin set-up.
- If you are participating in retail, direct over the counter sales or a concession, you must file a ST-124 with the State of Idaho. Forms are available in the Fair Office. As required by Idaho Law, we as a promoter, will file the TOP COPY of this form with the State of Idaho.
- Please note, electrical outlets are limited; we will try to accommodate your needs
- Please write additional comments, location requests, etc. below:

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My signature below authorizes the Sandpoint Rodeo Committee & Staff to secure information concerning any of the above information.

Please return this application to:

Bonner County Fair  
P.O. Box 47  
Ponderay, ID 83852

or

Bonner County Fairgrounds  
4203 N. Boyer Road  
Sandpoint, ID 83864

or

email it: fairgrounds@bonnercountyid.gov  
with the subject title "VENDOR 2024 RODEO"

**DO NOT!! SEND PAYMENT WITH APPLICATION. PAYMENT WILL NOT BE ACCEPTED UNTIL YOU ARE NOTIFIED OF APPROVAL!!**

\_\_\_\_\_  
**Representative Signature**

\_\_\_\_\_  
**Date**

**NOTE:** Receipt of this application/contract does not ensure display space will be available. You will be contacted after July 31, as to the status of your request. **NO REFUNDS** will be made to those who have been assigned space and then cancel.

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