



## SANDPOINT PRCA RODEO VENDOR APPLICATION

AUGUST 7TH & 8TH , 2026

Bonner County Fairgrounds 4203 N. Boyer Road Sandpoint, ID 83864

Fee is \$420

---

Thank you for your interest in being a vendor / concessionaire at our 2026 Sandpoint PRCA Rodeo. Please read the information and rules below, and if you would like to submit a vendor application, please complete all information in all fields on this form.

Applications must be submitted to the Fair Office by no later than May 20th,2026

Submission of application does not guarantee a space. Applications will be reviewed and approved by the Sandpoint Rodeo Committee. You will be contacted after June 3<sup>rd</sup>, 2026, if your application has been approved. Spaces are assigned upon the discretion of the Sandpoint Rodeo Committee.

Please note, electrical outlets are limited; we will try to accommodate your needs.

In the event any vendor has accepted and paid their vendor fee and cancel, no refunds will be will be made.

**Set Up:** Thursday, August 6th 10am - 4pm (unless other arrangements are discussed and approved)

**Tear Down:** Sunday, August 9th (unless other arrangements are discussed and approved)

All Concessionaires and vendors must furnish Certificates of Insurance for general liability with limits of \$1,000,000 per occurrence. Insurance policies shall list Bonner County, Bonner County Fair Board, and Bonner County Fairgrounds as additionally insured/policyholders showing the Fairgrounds address as listed on top of this document. *If you or your organization do not believe that general liability insurance is needed for what you are doing or having at your vendor space during the Rodeo, please contact the Fair Office to discuss. Some vendors may be allowed to participate without insurance at the discretion of the Fair Office. If you are not provided this exception or do not contact the Fair Office to discuss this, you will be required to have and submit a certificate of insurance with the three entities listed separately as additionally insured.*

If you are a food concessionaire you must be compliant with all licensing and permitting for the State of Idaho, Bonner County, and City of Sandpoint and must post all licenses/certificates at your vendor location. You must be able to provide a copy of your current Panhandle Health certificates upon request.

The Sandpoint Rodeo Committee / Bonner County Fairgrounds reserves the right to deny display and/or sale of items, which, in the Committee's or Fair Office's sole judgement, are deemed inappropriate for the Sandpoint Rodeo and reserves the right to restrict the distribution of materials or sale of any products on the grounds at any place or any time.

Bonner County, The Bonner County Fairgrounds, the Sponsors, and/or any of their officers, agents, officials, or employees shall not be held liable for any and all liabilities, injuries, loss, or damages to the vendor or of its employees, agents, patrons, or guests for any reason or cause. Your signature at the bottom of this document affirms that you understand and assume all liabilities and risks and agrees to



**SANDPOINT PRCA RODEO VENDOR APPLICATION**

**AUGUST 7TH & 8TH , 2026**

Bonner County Fairgrounds 4203 N. Boyer Road Sandpoint, ID 83864

Fee is \$420

indemnify and hold harmless Bonner County, Bonner County Fairgrounds, the Sponsors, and/or any of their officers, agents, officials, or employees against any and all claims of any person or entity.

**If you are a vendor involved in the sale of any items or concessions, you must do the following prior to August 1<sup>st</sup>, 2025:**

1. Go to [tax.idaho.gov/tsp](http://tax.idaho.gov/tsp).
2. Choose Seller WITH Event ID > Next.
3. Choose I am going to an event > Next.
4. In the Event ID field, enter 886374400 > Next.
5. Enter your information.

**Note: In the Products I am selling field:**

- If you have a temporary permit for your own sales, also include its Reference # (from top of permit), its Valid from date, and its Valid through date.
- If you meet the requirements for the Idaho resident small seller exemption, put "Idaho resident small seller" in this field.

6. Click Next.
7. Choose the option for your situation:
  - I am not making taxable sales. Also choose this option if you qualify for the small seller exemption ([tax.idaho.gov/smallseller](http://tax.idaho.gov/smallseller)) or already have a temporary permit for your own sales.
  - I have a regular permit.
  - I need a temporary permit.
8. Click Next.
9. Review your entry > Submit.
10. Check your email account (Inbox, Junk, and Spam folders) for further instructions and your tax permit proving you registered.

\*\*\*\*\*

**Business or Organization/Company:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

**Cell Phone:** \_\_\_\_\_ **Work:** \_\_\_\_\_ **Home Phone:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**Returning or New Vendor?:** \_\_\_\_\_



**SANDPOINT PRCA RODEO VENDOR APPLICATION**

**AUGUST 7TH & 8TH , 2026**

**Bonner County Fairgrounds 4203 N. Boyer Road Sandpoint, ID 83864**

**Fee is \$420**

**Please list ALL products and/or menu items which you will be displaying or selling.**

---

---

---

---

---

**Please attach photos of your booth/concession. If photos are not available, please describe your setup:**

---

---

---

---

Will your exhibit be: (For Non-food only) \_\_\_\_\_

Display (promotional purposes only) \_\_\_\_\_

Display (taking orders for future delivery) \_\_\_\_\_

Retail (over the counter sales) \_\_\_\_\_

Do you plan to give away samples? If so, what? \_\_\_\_\_

Do you plan to use sound devices such as PA systems, pianos or organs, etc.? If so, what? \_\_\_\_\_

Do you plan to conduct a drawing for prizes? \_\_\_\_\_

What type of electricity do you need for your Vendor/Concession Space? \_\_\_\_\_

Please provide any other information relating to you in the space below:

---

---

---

---

Please return this application to:

Bonner County Fairgrounds

4203 N. Boyer Road

Sandpoint, ID 83864

or

email to: [fairgrounds@bonnercountyid.gov](mailto:fairgrounds@bonnercountyid.gov)

with the subject title "VENDOR 2026 RODEO"

**DO NOT!! SEND PAYMENT WITH APPLICATION. PAYMENT WILL NOT BE ACCEPTED UNTIL YOU ARE NOTIFIED OF APPROVAL!!**

My signature below affirms that I understand and agree to abide by all information and conditions listed on this document and you waive the Sandpoint Rodeo Committee & Bonner County Fairgrounds to secure any information about you, your group/organization/business, or concerning any of the above information.

\_\_\_\_\_  
**Representative Name (Print)**



**SANDPOINT PRCA RODEO VENDOR APPLICATION**

**AUGUST 7TH & 8TH , 2026**

**Bonner County Fairgrounds 4203 N. Boyer Road Sandpoint, ID 83864**

**Fee is \$420**

---

\_\_\_\_\_  
**Representative Signature**

\_\_\_\_\_  
**Date**